

Consultation Plan period 18th March – 10th June

Who?	When?	How?
3 rd sector organisations	18/3	Post & email
	w/c 13 th May	Reminder letter
Members	18/3	email
	w/c 13 th May	Reminder letter
	w/c 20 th May	Seminar / briefing
Housing Staff	18/3	Email
HAT, V&A & reception teams	W/C 18/3	Seminar
Registered providers	18/3	Post & email
	w/c 13 th May	Reminder letter & email
Neighbouring LAs	18/3	email
Applicants	W/C 18/3	Letter
	April	Drop in(s) (Reception)
	w/c 13 th May	Reminder letter
Everyone	18/3	website
	w/c 24 th June	Press release

Implementation

When?	What?
w/c 10 th June	compile consultation responses & formulate recommendations
Mid July	Recommendations to solicitor for final legal view
	Member briefings
	Staff briefings
End July	Final legal approval
August	Cabinet report & comms drafted
September	Cabinet for approval
Late September	applications re-assessed and re-banded & letters sent
	Press release
	Website updated with new policy
October	applications re-assessed and re-banded & letters sent
November	appeals & re-banding requests
January 2014	First allocations on new policy

